



Office of the Principal

## KARMASHREE HITESWAR SAIKIA COLLEGE

Sixmile, Panjabari, Guwahati-781022

Phone: 0361-2330646, email: [khscollege@yahoo.in](mailto:khscollege@yahoo.in)

Ref:.....

Date:.....

**The IQAC meeting held at 01-30 P.M. on 3<sup>th</sup> April, 2019 at  
Principal's Chamber of Karmashree Hiteswar Saikia College**

The following members were present:

- 1 Dr. Sikhamoni Konwar (Principal & Secretary) *SK*
- 2 Dr. Mowsumee B Hazarika *M.B.H.*
- 3 Dr. Kanan Medhi Patgiri *KM*
- 4 Mr. Biju Rajkhowa *BR*
- 5 Mr. Diganta Sarma *DS*
- 6 Dr. Tasrina Hussain *TH*
- 7 Dr. Daisy Nath Choudhury *DNC*
- 8 Dr. Saswoti Baruah Bhuyan *SB*
- 9 Dr. Madhurya Chetia *MC*
- 10 Ms. Indrani Gogoi *IG*
- 11 Ms. Indrani Kalita Choudhury *IKC*
- 12 Dr. Ranjan Kr. Bhatta (Coordinator IQAC) *RB*
- 13 Dr. Anup Kr. Deka *AD*
- 14 Ms Alpana Dutta Deka *ADD*
- 15 Dr Kashmiree G Baruah *KGB*
- 16 Dr. Binita Pegu *BP*
- 17 Dr Nurul Islam *NI*
- 18 Dr. Marami Choudhury *MC*
- 19 Mr. Rajab Ali *RA*
- 20 Dr. Mrinmoyee Baruah *MB*
- 21 Dr. Faraz Ali Ahmed *FAA*
- 22 Dr. Himashree Talukdar *HT*

The matters discussed at the meeting were:

1. The IQAC Coordinator Dr Ranjan Kumar Bhatta, proposed the meeting to organize a Faculty Development Programme from IIT Guwahati in the month of June, 2019.
2. All the faculty members and Office staff are also requested to actively participate in the FDP proposed to be held in June, 2019.



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3. The IQAC discussed about the preparation for 40<sup>th</sup> Annual Conference of NEIHA to be held on 24<sup>th</sup> to 26<sup>th</sup> October 2019.
4. Progress report of the preparation of SSR Criteria-wise was reviewed.
5. It was decided that a document will be prepared covering the major questions that need to be answered for IQAC report and will be shared with each group criterion wise.

The meeting ended at 03-30 PM

(Dr. Ranjan Kumar Bhatta)  
IQAC, Coordinator  
Karmashree Hiteswar Saikia College

**IQAC, Co-ordinator**  
Karmashree Hiteswar Saikia College

(Dr. Sikihamoni Konwar)  
Principal & Secretary  
Karmashree Hiteswar Saikia College

**Principal & Secretary**  
Karmashree Hiteswar Saikia College  
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